

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

4:18 pm Selectmen's Meeting – October 29, 2012 – Work Session

Present: Chairman George Cummings, Selectman Bruce Johnson and Selectman Roy Fanjoy.

The purpose of this work session was to continue work on the 2013 budget.

Chairman Cummings noted that Police Chief Robert Dupuis was on vacation. Lieutenant Mitchell is covering for him, but due to Hurricane Sandy the Board did not expect Department Heads to attend this meeting.

Selectman Fanjoy advised that the Public Safety Building was prepared to be opened as an emergency shelter should the need arise.

Fire Chief Colby stopped by to say that though he was ready to present his budget he would not be available tonight as there were storm emergencies to attend to.

Chief Colby was uncertain that the event for fire prevention week planned at the Elementary School tomorrow would be held, but plans are set for the Halloween Open House on Wednesday.

Selectman Fanjoy requested that Financial Administrator Wendy Pinkham mark changes made to the existing budget by shading the cells to indicate that the Board has reviewed it at least once.

The Board discussed payroll lines with Selectman Fanjoy requesting at least a five-year history of employee's payroll.

The Board discussed Capital Reserves, etc. for the proposed 20123 budget. They also discussed things that they were in hopes of doing before the end of the year and possible scheduling to accomplish this.

Lieutenant Philip Mitchell came by to present the Police Department semi-monthly report showing 45 calls for service. There was discussion regarding other possible calls, contacts, etc. The Board presented Lt. Mitchell with a letter of support for his work on the recent arson case. The Board also read a letter of support to Officer Daniel Shapiro from Sally Becker concerning his recent action as a first responder.

Town Clerk Michele Derby asked the Board to put a warrant article on the annual meeting warrant relative to the Town Clerk, Tax Collector and Treasurer elected positions to be for a three-year term versus the current of one-year term. Ms. Derby advised that the wording for the warrant article is written in the State Statue.

Selectmen Johnson reported on the budget meeting of the Refuse Disposal Committee last week in Hopkinton noting that the goal was to be level funded as the Committee continues their work on the budget. Should there be any major changes the Board will be so advised.

BOS Initials:

G. C. Cummings

B. G. Johnson

R. E. Fanjoy

The Board signed the following:

- The Payroll and Check Manifest.
- A leave slip for Mrs. Jones.
- Purchase Order #32 for the Fire Department to Beltronics, Inc. for five minitor V single channel VHF pagers with 5-year extended warranties in the amount of \$2,375.
- Purchase Order #33 for the Highway Department to Jordan Equipment Co. for cutting edges and cover blade in the amount of \$832.09.
- The Bank Reconciliations were not available for signatures.
- Reviewed the tax rate guestimates done by the Office Staff.
- Selectman Johnson made a motion to accept the Selectmen's Minutes of October 15, 2012 as written; seconded by Selectman Fanjoy and approved.
- Selectman Johnson made a motion to accept the Selectmen's of the Selectmen's Work Session Minutes of October 15, 2012 as written; seconded by Selectman Fanjoy and approved.

The Investment Policy mandatory annual review will be on the next agenda.

Selectman Johnson nominated Lynmarie Lehmann for the position of Member to the Planning Board vacated by Mason Donovan with an expiration date of 2015; seconded by Selectman Fanjoy and approved. Selectman Johnson advised that Ms. Lehmann has agreed to serve and Chairman Jere Buckley was supportive. Selectman Johnson nominated Tom Clark for the position of Alternate to the Planning Board vacated by Mark Lorden with an expiration date of 2014; seconded by Selectman Fanjoy and approved.

5:52 pm Selectman Fanjoy made a motion to adjourn, seconded by Selectman Johnson and approved.

George C. Cummings, Chairman
BOS/jj

Bruce G. Johnson

Roy E. Fanjoy

BOS Initials:

G. C. Cummings

B. G. Johnson

R. E. Fanjoy